

**ATTENTION RESIDENTS
of the
CITY OF CUMMING**

(*Please See Note Below Prior to Filling Out/Submitting Form)

Are you planning on taking a vacation or business trip and nervous about the security of your home while away?

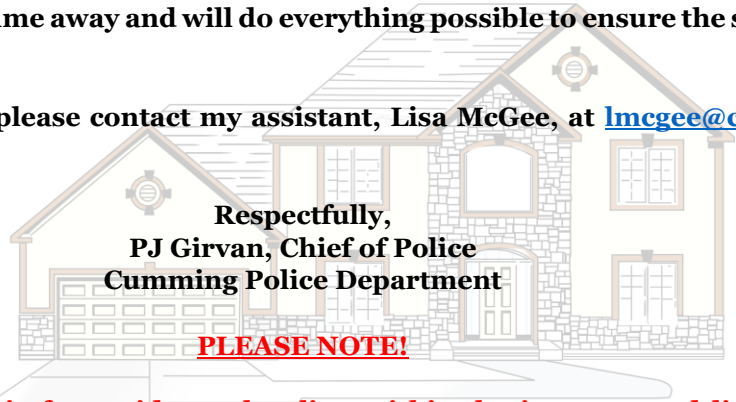
If so, please take a moment to fill out the following “Vacation Check Request” form with the information requested and submit it to vacationchecks@cummingpd.net.

Your request will be received by Supervisors and Administrative Office personnel at the Cumming Police Department. The Supervisors will assign an officer on both the day and night shifts to perform a perimeter check of your residence each day that you are away. You will be contacted immediately if an officer finds anything suspicious or out of the ordinary.

Upon your return, a report containing the dates, times, and the officers’ findings will be sent to you via e-mail.

We want you to enjoy your time away and will do everything possible to ensure the safety and security of your home.

If you have any questions, please contact my assistant, Lisa McGee, at lmcgee@cummingpd.net or 770-781-2000, Option 4.



Respectfully,
PJ Girvan, Chief of Police
Cumming Police Department

PLEASE NOTE!

***The form on this website is for residents that live within the incorporated limits of the City of Cumming. If you live in Cumming/Forsyth County, but outside the City limits, you will need to visit the Forsyth County Sheriff’s Office website at <https://www.forsythsheriff.org>, scroll to “Vacation Check and Traffic Complaint” on the home page, and submit your request to them.**

If you are unsure whether your residence is located within the City limits, please contact the Cumming Police Department at 770-781-2000, Option 3 or 4, during normal business hours.

VACATION CHECK REQUEST



Please complete the information requested below and e-mail to vacationchecks@cummingpd.net

NAME:			
ADDRESS:			
SUBDIVISION, COMPLEX, or BUSINESS NAME:			
MAIN CONTACT PHONE:		E-MAIL ADDRESS:	
DATE OF DEPARTURE:		DATE OF RETURN:	
EMERGENCY CONTACT:		PHONE NO:	
AUTHORIZED VEHICLES IN DRIVEWAY: (MAKE, MODEL, COLOR, TAG #)			
NAME/S OF AUTHORIZED PERSON/S IN RESIDENCE:			
KEYHOLDER NAME/S and PHONE NUMBER/S:			

Do you have an alarm system? YES NO

Do you have a camera system? YES NO

Do you have automatic lighting **inside** your residence? YES NO

If **YES**, time on _____ time off _____

Do you have automatic lighting **outside** your residence? YES NO

If **YES**, time on _____ time off _____

Will there be pet/s in the home? YES NO

If **YES**, will you have a visiting pet sitter? Name of Pet Sitter _____

List any special instructions/comments below:

If any of the above information changes after you have left on vacation, please notify Lisa McGee at lmcgee@cummingpd.net.